

Brockville Museum Board of Management Meeting Minutes

January 8th, 2018

PRESENT: Daria Egan, Margaret Lawrence, Paul Naylor, David Buck, Barb Healy, Dr. John Arnott, Neil O'Brien

STAFF: Natalie Wood

GUESTS:

CHAIR: Chuck Quick

1.0 Call to Order: 7:01 pm in the Classroom.

2.0 Additions to/Approval of Agenda

Moved by: D. Egan and Seconded by: D. Buck that we approve the proposed agenda. Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: B. Healy and Seconded by: P. Naylor that we approve the minutes of the last meeting after discussion. Carried.

4.0 Business Arising from Minutes

N. Wood, as the first step for Museum 2032, will speak with the Director of Economic Development and other City officials, to get a buy-in, and suggestions for next steps.

5.0 Correspondence and Communication

5.1 Request from Bob Harper

N. Wood has received a request to make a 40-minute PowerPoint presentation to the Board. Is there something specific he wants to share with us, or to provide to our research files?

6.0 Amendments to/Discussion and Approval of the Staff Report

N. Wood reported that there has been no explanation for the unusually high phone bills in 2017, but that the 2018 budget has been given a boost to offset the increase.

It was noted that school groups were down in December, possibly due to Amy Mackie's impending departure.

With Amy's departure, there are some issues cropping up with the Facebook and Twitter accounts.

Moved by: M. Lawrence and Seconded by: P. Naylor that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

C. Quick noted work on the steps at the front of Beecher House is complete.

7.2 Curator/Director

N. Wood reported that the job posting for Amy's replacement

received 41 qualified applications, of which 11 were invited to submit the written/video assignment. Nine submissions were received, and four candidates have been selected for interview the week of January 15th.

Four of five speakers for the Lecture Series have been confirmed. Awaiting the final confirmation before announcing the lineup.

The Ice Storm exhibit has received a lot of coverage (Recorder & Times, CKWS, CBC), and a lot of positive feedback.

7.3 Friends Report

P. Naylor reported the Friends Board did not meet in December, but are working on plans for the coming year, mostly focussed on fundraising.

8.0 New Business

D. Egan indicated she will not attend the February Board meeting.

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be held on Monday, February 12th, 2018 at 7:00 pm in the Classroom.

10.0 Adjournment 8:18 pm