

# **Brockville Museum Board of Management Meeting Minutes**

*December 9th, 2019*

PRESENT: Margaret Lawrence, Neil O'Brien, David Buck, Haley Veronyak, Megan Lawson, Councillor Nathalie Lavergne

STAFF: Natalie Wood

GUESTS:

CHAIR: Chuck Quick

## **1.0 Call to Order:** 7:22 pm in the Classroom.

N. Wood and C. Quick welcomed Megan Lawson, recently appointed to the Board by City Council.

## **2.0 Additions to/Approval of Agenda**

Moved by: N. Lavergne and Seconded by: N. O'Brien that we approve the proposed agenda. Carried.

## **3.0 Additions to/Approval of the Minutes of the Last Meeting**

Moved by: H. Veronyak and Seconded by: D. Buck that we approve the minutes of the last meeting after discussion. Carried.

## **4.0 Business Arising from Minutes**

None.

## **5.0 Correspondence and Communication**

None.

## **6.0 Amendments to/Discussion and Approval of the Staff Report**

Moved by: D. Buck and Seconded by: N. Lavergne that we approve the Staff Report as issued and discussed. Carried.

## **7.0 Executive Reports**

### *7.1 Chairman of the Board*

None.

### *7.2 Curator/Director*

#### *7.2.1 Strategic Plan 2020-2025*

N. Wood presented the final draft of the Museum's Strategic Plan for 2020-2025 for approval.

Moved by: M. Lawrence and Seconded by: N. Lavergne that the Board of Management adopt the 2020-2025 Strategic Plan as presented. Carried.

#### *7.2.2 Prudence Heward Exhibit*

N. Wood noted that publicity for the exhibit, which opens in late March, has begun. Rack cards have been published. The sponsorship

fundraising is beginning to attract donations. She and Brooke, the exhibit's intern, are in the process of finalizing the items which will be part of the exhibit.

### *7.3 Friends Report*

H. Veronyak reported that the Friends AGM went well, and included attracting another member to the Executive. They are moving forward with the idea of hiring a part-time administrative assistant sometime in the new year.

### *7.4 2032 Committee*

M. Lawrence reported that she and N. Wood had a productive meeting with the City Manager in November, the focus of which was how to move forward with the museum relocation feasibility study. It is hoped that a solution to the funding gap can be found in order to complete the feasibility study sometime in 2020.

## **8.0 New Business**

None.

## **9.0 Date, Time, Location of Next Meeting**

The next meeting of the Board will be held on Monday, February 10th, 2020 at 7:00 pm. Location: TBD. There will be no meeting in January 2020.

## **10.0 Adjournment** 8:04 pm

Moved By: D. Buck and Seconded By: N. O'Brien. Carried.