

# Brockville Museum Board of Management Meeting Minutes

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December 12, 2016

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PRESENT: Dr. John Arnott, Daria Egan, Chuck Quick, Paul Naylor, Barb Healy, Neil O'Brien, Margaret Lawrence, David Buck

STAFF: Viktor Kaczkowski

GUESTS:

CHAIR: Viktor Kaczkowski

CITY COUNCILLOR:

## **1.0 Call to Order:** 7:03 pm in the Classroom.

First Item of Business by Viktor Kaczkowski was to elect the Board Executive for 2017.

Elected were:

Chair: Chuck Quick

Vice-Chair: Paul Naylor

Secretary: Margaret Lawrence

Viktor Kaczkowski volunteered to continue as Chair for the rest of the meeting and the Board agreed.

## **2.0 Additions to/Approval of Agenda**

Moved by: Daria Egan and Seconded by: Paul Naylor that we approve the proposed agenda.

Carried.

### **3.0 Additions to/Approval of Minutes of the Last Meeting**

Moved by: Neil O'Brien and Seconded by: Barb Healy that we approve the minutes of the last meeting after discussion.

Carried.

### **4.0 Business Arising from Minutes**

- Paul Naylor brought the Board up to speed on his talks with the Friends, and their path forward. It seemed that there are some positive actions being taken by the Friends and the Board is looking forward to an effort to re-vitalize the Friends.
- There was no feedback on the budget and the Board would like the Curator/Director to give us a short presentation (or an email sooner) about where we ended up in the process.

### **5.0 Correspondence and Communication**

None

### **6.0 Amendments to/Discussion and Approval of the Staff Report**

John Arnott, in the context of the staff report, of acquisition of the letters from Stan Lesley, noted that there was also another retired soldier (Don Fowler), whom we should contact (if not already done), to get his stories from his past.

Moved by: Paul Naylor and Seconded by: Daria Egan that we approve the staff report as issued, and discussed.

Carried.

## **7.0 Executive Reports**

### *7.1 City Councillor*

None

### *7.2 Chairman of the Board*

None

### *7.3 Curator/Director though Viktor*

- It was noted that for the upcoming year we will no longer have a councillor appointed to the Board, being largely replaced with twice yearly reports to the Planning and Development Committee. This somewhat reduces our ability to get our business brought forward with understanding and knowledge to City Council. However it gives us some opportunities to communicate to Council in other ways at other times.

## **8.0 New Business**

## **9.0 Date, Time, Location of Next Meeting**

The next meeting of the Board will be on Monday January 9th, 2017 at 7:00 pm in the classroom.

## **10.0 Adjournment:** 8:15 pm