

Brockville Museum Board of Management Meeting Minutes

January 11, 2016

PRESENT: Dr. John Arnott, Daria Egan, Chuck Quick, Barb Healy, Neil O'Brien, Paul Naylor

STAFF: Natalie Wood

GUESTS:

CHAIR: Brian Porter

CITY COUNCILLOR:

1.0 Call to Order: 7:13 pm

2.0 Additions to/Approval of Agenda

Moved by: Paul Naylor and Seconded by: Daria Egan that we approve the proposed agenda.

Carried.

3.0 Additions to/Approval of Minutes of the Last Meeting

Moved by: John Arnott and Seconded by: Paul Naylor that we approve the minutes of the last meeting.

Carried.

4.0 Correspondence and Communication

None

5.0 Amendments to/Discussion and Approval of the Staff Report

Moved by: John Arnott and Seconded by: Barb Healy that we approve the staff report as issued.

Carried.

6.0 Business Arising from Minutes

Status of the Murray Photographic Collection: The Curator/Director reported that the Collection Committee is going to meet to discuss acquisition and storage later this week.

Capital projects:

Floor Refinishing in Beecher House: The floors are complete and the office locations have changed. This project came in on budget including the floors as well as the wall repairs and repainting (not a part of the original plan).

Railing at front entrance: Complete

Budget status:

The Curator/Director brought the Board up to date on the changes to the admission fees. Training for front desk staff will take place later this week and next.

7.0 Executive Reports

7.1 City Councillor

None

7.2 Chairman of the Board

The Chair commented on his visit to the Levee held at the Armory, stating that their historical display was well done and has potential for use by researchers.

The date for a Tall Ships Festival in Brockville was presented as September 16 – 18 and it has been 2 years since the last large festival.

7.3 Curator/Director

8.0 New Business

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be on Monday February 8th, 2016 at 7:00 pm in the classroom.

10.0 Adjournment: 8:00 pm