

Brockville Museum Board of Management Meeting Minutes

March 14, 2016

PRESENT: Dr. John Arnott, Daria Egan, Chuck Quick, Paul Naylor, Barb Healy

STAFF: Natalie Wood

GUESTS:

CHAIR: Brian Porter

CITY COUNCILLOR: Jeff Earle

1.0 Call to Order: 7:05 pm

2.0 Additions to/Approval of Agenda

Moved by: John Arnott and Seconded by: Daria Egan that we approve the proposed agenda.

Carried.

3.0 Additions to/Approval of Minutes of the Last Meeting

It was noted that the date of the last meeting needs to change to 2016.

Moved by: Daria Egan and Seconded by: John Arnott that we approve the minutes of the last meeting.

Carried.

4.0 Correspondence and Communication

5.0 Amendments to/Discussion and Approval of the Staff Report

Moved by: Paul Naylor and Seconded by: John Arnott that we approve the 2 year extension of the off-site storage lease agreement so that it can proceed to City Council for implementation.

Carried

Moved by: Chuck Quick and Seconded by: Barb Healy that we approve the staff report as issued.

Carried.

6.0 Business Arising from Minutes

None

7.0 Executive Reports

7.1 City Councillor

The City Councillor presented the Chair with a “new” supersized gavel.

7.2 Chairman of the Board

This year is the 85th anniversary of the Pipe Band, and the Chair indicated that he had artifacts and pictures that he would be giving the Museum.

7.3 Curator/Director

The Curator/Director brought the Board up to date on various items:

- Hall Rentals are up, with the classroom being rented out the Leeds Grenville Small Business group for 9 consecutive Mondays from 5 to 9:30. Staffing is arranged but is a consideration for future rentals.
- There was an apparent miscommunication with the Rug Hookers and a travelling display about dates in September, but this is being reconciled.
- The Cossitt exhibit is being taken down and stored, and a request has gone to City Council to release some of the Cossitt funds to cover this cost.
- The skiff has been moved to the South west room, and will become the centre of a “River Story” themed display incorporating the existing 15

people of Brockville panels as well as two new ones of Ben TeKamp and Tom Cossitt.

- The revised website has some suggestions for ways of helping the museum including donations to cover exhibit costs, etc.

8.0 New Business

- There is brochure being prepared for the Tall Ships visit in September and the Friends are helping with the cost of advertising the Museum in it.
- The annual Book Sale is coming up which Paul Naylor is spearheading. Sale dates are 18 to 29 of April with books being accepted after the 1st of April.
- June 18th is the date for a dinner to be held at the Wedgewood Retirement Resort commemorating a similar dinner (even down to the menu) that was held for the Stetson Hat employees in 1946.
- Barb Healy asked about funds for the gardens, and suggested that she engage a professional gardener to review our garden and propose improvements. A request will be made to the Friends to cover this and a further request of \$300 to cover the gardens for the season. Because of the wetness, work will not start until early May.

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be on Monday April 11th, 2016 at 7:00 pm in the office.

10.0 Adjournment: 8:05 pm