

# Brockville Museum Board of Management Meeting Minutes

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September 12, 2016

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PRESENT: Dr. John Arnott, Daria Egan, Chuck Quick

STAFF: Natalie Wood

GUESTS:

CHAIR: Brian Porter

CITY COUNCILLOR:

## **1.0 Call to Order: 7:05pm**

## **2.0 Additions to/Approval of Agenda**

Moved by: John Arnott and Seconded by: Daria Egan that we approve the proposed agenda.

Carried.

## **3.0 Additions to/Approval of Minutes of the Last Meeting**

Moved by: Daria Egan and Seconded by: John Arnott that we approve the minutes of the last meeting after discussion.

Carried.

## **4.0 Correspondence and Communication**

Received our annual CMOG grant.

## 5.0 Business Arising from Minutes

Booklets: The Board suggested that we send a thank you to Henderson's for updating and printing the Museum brochure.

Walking Tours: The Curator/Director indicated that the numbers this summer were good, but the early tours (3:00pm) were down probably due to the heat. As a result of the summer student leaving early, the rest of the staff had to do more of the tours than anticipated.

CMOG: It was suggested that we contact Steve Clark re lobbying for an increase.

## 6.0 Amendments to/Discussion and Approval of the Staff Report

The Curator/Director updated the Board:

- On the Museum's outreach (advertising) on social media (Twitter and Facebook). Many of the people who attended the beer tasting found out about the event from our Facebook presence.

Moved by: John Arnott and Seconded by: Daria Eagan that we approve the staff reports for June, July and August as issued, and discussed.

Carried.

## 7.0 Executive Reports

### 7.1 *City Councillor*

None

### 7.2 *Chairman of the Board*

He reported on a tour given to a bus full of visitors from Delaware.

He also talked about meeting with Jane Gerster. She is a free-lance reporter from Toronto interested in Major Walsh and the NWMP.

### 7.3 *Curator/Director*

The Curator/Director provided some updates:

- The museum will be open this weekend to coincide with Tall Ships Festival.
- We received funding for a collections assistant for October to March to assist with the cataloging of the Cossitt collection.
- We agreed to be a co-op host for a student from Algonquin College, subject to interest from students.

## **8.0 New Business**

- The Silent Auction is coming up with a one day sale 24 September. Helpers are requested for the Wednesday September 21 to assist with setting up.
- The Museum is hosting on Culture Day (October 1) the Brockville Irish Cultural Society Workshops on tin whistle, baking Irish soda bread, Irish Dancing, etc. as well as a rug hooking display called the Barn Raising Project.
- The Friends of the Museum group is setting up a bus excursion to Expo Rail in Montreal (south shore) on October 5<sup>th</sup>, details on the web site.

## **9.0 Date, Time, Location of Next Meeting**

The next meeting of the Board will be on Monday October 17th, 2016 at 7:00 pm in the classroom as the 10th is Thanksgiving.

## **10.0 Adjournment:** 8:15 pm