

Brockville Museum Board of Management Meeting Minutes

February 13, 2017

PRESENT: Daria Egan, Neil O'Brien, Dr. John Arnott, Margaret Lawrence,
Paul Naylor, David Buck

STAFF: Natalie Wood

GUESTS:

CHAIR: Chuck Quick

1.0 Call to Order: 7:02 pm in the Classroom

2.0 Additions to/Approval of Agenda

Moved by: P. Naylor and Seconded by: D. Egan that we approve the proposed agenda. Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: D. Buck and Seconded by: D. Egan that we approve the minutes of the last meeting after discussion. Carried.

4.0 Business Arising from Minutes

N. Wood indicated there were no new developments regarding the nitrate negatives found in the Murray collection. No new nitrate negatives have been

identified, and it is now looking less likely that there are a significant number of them. P. Naylor indicated the Friends had expressed willingness to fund whatever course of action is required to deal with the negatives.

P. Naylor reported that recent meetings with the executive of the Friends had been positive. The letter from the Friends' executive to enlist new members has had a good response, and it seems likely a new quorum will be achieved. However, there is frustration in the investigation of how Friends membership fees, submitted each year to the City, have become confused with the Museum's operating budget (as a donation line-item).

5.0 Correspondence and Communication

None.

6.0 Amendments to/Discussion and Approval of the Staff Report

N. Wood explained the "digital museum" project as an online platform for exhibits, separate from the Museum's website, which will enhance and augment programming.

N. Wood explained the "Museum at Night" programme, which is a fundraising event planned for three evenings in the spring, each with a different theme.

Moved by: J. Arnott and Seconded by: P. Naylor that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

C. Quick noted a hazardous broken floor vent by the front entrance. N. Wood is looking into the repair. The ongoing leak in the roof is waiting for

spring to undertake further repairs as needed.

7.2 Curator/Director

N. Wood reported that the Friends have agreed to provide matching funds for a grant proposal to the Brockville Community Foundation to engage a consultant and researcher to prepare a new exhibit for the children's room. The theme of the room will be "Newcomers," and will provide age-appropriate displays and activities. The grant request is for \$5,000, the Friends have agreed to provide \$5,000, and \$3,000 will be earmarked from the 2018 budget.

N. Wood sought approval to approach the Westport Museum with a view to possibly returning the original "Sally Grant" statue to Brockville. It was agreed that an informal approach be made.

N. Wood presented a report on summer student staffing. A vigorous discussion ensued, with all members expressing disappointment that budgetary constraints prevent the Museum from acquiring adequate staff during the busy summer season.

Moved by: D. Egan and Seconded by: D. Buck that the Museum be closed on Sundays. Carried, with one vote against (J. Arnott).

8.0 New Business

None.

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be held on Monday, March 13th, 2017 at 7:00 pm in the Curator/Director's Office.

10.0 Adjournment 8:29 pm