

Brockville Museum Board of Management Meeting Minutes

December 11th, 2017

PRESENT: Daria Egan, Margaret Lawrence, Paul Naylor, David Buck, Barb Healy, Dr. John Arnott, Neil O'Brien

STAFF: Viktor Kaczkowski

GUESTS:

CHAIR: Chuck Quick

1.0 Call to Order: 7:02 pm in the Classroom.

2.0 Additions to/Approval of Agenda

Moved by: M. Lawrence and Seconded by: D. Egan that we approve the proposed agenda. Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: B. Healy and Seconded by: D. Buck that we approve the minutes of the last meeting after discussion. Carried.

4.0 Business Arising from Minutes

V. Kaczkowski reported that N. Wood presented at the CMA conference on “Mounting an Exhibit on a Shoestring,” and was well-received. A contact from the National Gallery has offered the Museum display cases which are being discarded.

5.0 Correspondence and Communication

C. Quick noted that N. Wood has circulated talking points to Board members regarding the Museum 2032 initiative. These points should be used during discussions with the Mayor, councillors and the general public during the Mayor’s Levee on January 1st, as well as in general discussion with the public.

6.0 Amendments to/Discussion and Approval of the Staff Report

V. Kaczkowski commented on the nice send-off for Amy Mackie, whose last day is December 22nd.

The Tourism Summit was well-attended, and the Museum received good exposure.

Moved by: P. Naylor and Seconded by: D. Egan that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

None.

7.2 Curator/Director

7.2.1 Schedule of Events

In addition to the list of events/activities circulated for the meeting, a decision has been made to offer a drop-in programme during the summer, geared to young audiences/families. More details to follow.

7.3 Friends Report

P. Naylor reported the Friends Board has established a gmail email account, and is looking at setting up a website. They are also looking at online auction sites as a means of increasing fundraising, and are looking at other means of increasing fundraising generally. They are fully onboard with the Museum 2032 initiative.

8.0 New Business

V. Kaczowski noted that the initial results of the Museum survey are somewhat limited, so in an effort to expand the results and make them more useful, S. Gervais, in her final days at the Museum, was being sent out to do field work at the Mall and other locations.

C. Quick emphasized that the next step in the Museum relocation process is for the Board to have a special meeting dedicated to the subject early in the New Year.

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be held on Monday, January 8th, 2018 at 7:00 pm in the Classroom.

10.0 Adjournment 8:37 pm