

Brockville Museum Board of Management Meeting Minutes

September 14, 2020

PRESENT: David Buck, Megan Lawson, Councillor Nathalie Lavergne, Margaret Lawrence, Paul Naylor, Dr. John Arnott, Haley Veronyak

STAFF: Natalie Wood

GUESTS:

CHAIR: Chuck Quick

1.0 Call to Order: 7:00 pm via zoom

2.0 Additions to/Approval of Agenda

Moved by: M. Lawrence and Seconded by: H. Veronyak that we approve the proposed agenda. Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: P. Naylor and Seconded by: D. Buck that we approve the minutes of the last meeting after discussion. Carried.

4.0 Business Arising from Minutes

Follow-up on:

- Insurance certificate – applied and awaiting copy of certification. (received)

5.0 Correspondence and Communication

None.

6.0 Amendments to/Discussion and Approval of the Staff Report

Moved by: M. Lawrence and Seconded by: H. Veronyak that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

7.2 Curator/Director

- All lenders have agreed to extend loans and Panting Picnic exhibit until October 30th.
 - The Board moves to extend the current hours of operation (Tuesday to Saturday from 10am to 3pm) until October 31, 2020. Moved by D. Buck and Seconded: N. Lavergne
- Exhibit proposal to move forward to leverage community engagement with the goal to create conversations. Reached out to two museums to discuss best practices into creating the exhibit. The high-level goal of the exhibit is self-reflection.
 - The Board moves to continue the investigation in the proposed exhibit. Moved by P. Naylor and Seconded by: D. Buck.

8.0 New Business

8.1 Board Evaluations

8.1.1 All members to complete and start own dialogue to improve the way we operate.

8.2 Board Rules and Guidelines: explore and revisit the by-laws and responsibilities. The questionnaire sent out provides an opportunity to use authority. Need to review policy statements and look at developing guidelines for roles for the board.

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be held on Monday, October 19, 2020 at 7:00 pm. Location: Zoom

10.0 Adjournment: 8:00pm

Moved By: P. Naylor and Seconded By: M. Lawrence Carried.