

BROCKVILLE MUSEUM BOARD MEETING MINUTES
May 11th, 2015

BOARD MEMBERS IN ATTENDANCE:

Dr. John Arnott, Daria Egan, Chuck Quick, Barb Healy, Paul Naylor, Neil O'Brien

STAFF: Natalie Wood

GUESTS:

CHAIR: Brian Porter

CITY COUNCILLOR:

1.0 Call to Order: 7:01 pm

2.0 Additions to/Approval of Agenda:

Moved by: B. Healy and Seconded by: D. Egan that we approve the proposed agenda.

Carried.

3.0 Additions to/Approval of Minutes of the Last Meeting:

The Curator/Director noted that the Yeats exhibit will be here all of August.

Moved by: J. Arnott and Seconded by: C. Quick that we approve the minutes of the last meeting held 13 April 2015.

Carried.

4.0 Correspondence and Communication:

None

5.0 Amendments to/Discussion and Approval of the Staff Report:

The Curator/Director provided a summary of the hiring process, including working closely with the City to find suitable summer students. She reported that we have hired the two weekend coverage students from the pool of student candidates, but had to go out separately to get suitable ones for the other positions.

Moved by: N. O'Brien and Seconded by: P. Naylor that we approve the staff report.

Carried.

6.0 Business Arising from Minutes:

There was a second quote received for the replacement exterior door and frame, and work will be started soon.

New rack cards were received and unfortunately a spelling error crept into the final version.

The Curator/Director commented on the list of capital projects in the last set of minutes. She is looking at re-prioritizing the list and include the genie furnace (although complaints dropped after some tune up was done on the dampers in the ducting), refinishing wood floors and main stairs, a new sign to go in an existing outside frame on the east wall of the Beecher House. The cleaning of the stucco has not yet started.

7.0 Executive Reports:

7.1 City Councilor:

7.2 Chairman of the Board:

The chairman asked that some alternatives for improving our flooding from the ice in the eaves troughs be reviewed including the use of wider (larger) troughs and down spouts.

7.2 Curator/Director:

The Curator/Director noted that sales for the garden tour were going well.

The Curator/Director reviewed the attendance (paid general admissions) for April and noted that this is was up somewhat at 48 versus 24 last year and 30 two years ago.

8.0 New Business:

Amongst the activities being planning are some historical walking tours of the downtown for every Friday night over the summer at 4:00 pm and 7:00 pm guided by one of our summer students. A. Mackie is working up the scripts and advertising will start shortly.

9.0 Date, Time, Location of Next Meeting:

The next meeting of the Board will be on Monday 08 June 2015 at 7:00 pm in the classroom.

10.0 Adjournment: 7:51 pm