

Brockville Museum Board of Management Meeting Minutes

February 11th, 2019

PRESENT: Margaret Lawrence, David Buck, Dr. John Arnott, Neil O'Brien, Haley Veronyak, Paul Naylor, Councillor Nathalie Lavergne

STAFF: Natalie Wood

GUESTS:

CHAIR: Chuck Quick

1.0 Call to Order: 7:03 pm in the classroom.

2.0 Additions to/Approval of Agenda

Moved by: D. Buck and Seconded by: H. Veronyak that we approve the proposed agenda. Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: P. Naylor and Seconded by: N. O'Brien that we approve the minutes of the last meeting after discussion. Carried.

4.0 Business Arising from Minutes

N. Wood reported that turnout for the first of the Lecture Series was

disappointing (about half of normal). This was likely due in part to the weather, but she also expressed concern that local media, particularly the Recorder & Times, had not given the Lecture Series its usual coverage. The press release for the Lecture Series is being re-released.

Discussion took place on welcoming Aquarium Chair Jeremy Hobbs to the Board's March meeting.

5.0 Correspondence and Communication

A thank you card was received from the family of Ernie Shaffer, a long time Museum volunteer who recently passed away. The Museum had posted an In Memoriam to Mr. Shaffer on its Facebook page.

6.0 Amendments to/Discussion and Approval of the Staff Report

Moved by: D. Buck and Seconded by: N. O'Brien that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

None.

7.2 Curator/Director

"Travel Trunk" exhibit opens on Family Day, February 18th. The official opening will take place on February 23rd, in conjunction with the Annual General Meeting of the Friends of the Brockville Museum.

There will be a Valentine-themed Talk & Tea on February 14th, discussing the history of confectionery in Brockville.

The Off-Site Storage visit organized by N. Wood was very useful to Board and 2032 Committee members and City Councillors (Lavergne and Wales)

in attendance. A useful, informal discussion of the Museum's needs, and timelines for achieving goals, took place.

N. Wood presented the Museum Annual Report for approval, pending final financial numbers, which are not yet available. Following discussion, Moved by: M. Lawrence and Seconded by: P. Naylor that we approve the Annual Report, subject to confirmation of final financials. Carried.

7.3 Friends Report

The Friends Executive met on January 29th to plan for the AGM. Changes are coming to membership structure, and re-writing of the organization by-law.

7.4 2032 Committee

The Committee has not met since the last Board meeting, but did participate in the Off-Site Storage visit. A visit to the Lennox and Addington Museum and Archive has been postponed due to weather. Committee members are reaching out to other institutions to learn about the RFP process.

8.0 New Business

None.

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be held on Monday, March 11th, 2019 at 7:00 pm in the Classroom.

10.0 Adjournment 8:15 pm