

Brockville Museum Board of Management

Minutes of the Meeting

February 11, 2021 at 7:00 PM via Zoom

Present: Margaret Lawrence, David Buck, Paul Naylor, Coun. N. Lavergne
Staff: Natalie Wood
Chair: Chuck Quick

1.0 Call to Order 7:04 PM via Zoom

1.1 Appointment of Acting Secretary

Margaret Lawrence agreed to resume the position of Secretary on a permanent basis.

2.0 Additions to/Approval of Agenda

Moved by: N. Lavergne and Seconded by: D. Buck that we approve the proposed agenda.
Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: P. Naylor and Seconded by: N. Lavergne that we approve the minutes of the last meeting after discussion. Carried.

4.0 Business Arising from the Minutes

None.

5.0 Correspondence and Communication

None.

6.0 Amendments to/Discussion and Approval of the Staff Report

N. Wood reported that efforts are ongoing to correct the furnace issues. Special training was provided to Museum staff at the behest of the City's new Health & Safety Officer. There is still no indication of final budget numbers from the City.

Moved by: M. Lawrence and Seconded by: P. Naylor that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

C. Quick expressed continuing frustration with regard to the lack of City clarity. He also commended Peggy Hause for her work in putting together this year's Lecture Series.

7.2 Curator/Director

N. Wood reported that the Lecture Series is in full swing, Talk & Tea continues monthly, and staff continue to add new video and virtual content. Feedback has been very positive.

N. Wood indicated that she is awaiting City direction on reopening following the end of lockdown. Reopening will be difficult without the return of Viktor Kaczkowski, who was furloughed on January 9.

7.3 Friends Report

The Annual General Meeting will take place via Zoom on March 13.

7.4 2032 Committee

M. Lawrence reported that work is progressing on the feasibility study. The draft Phase I report was received in late January, and thoroughly reviewed by the Committee. A Zoom meeting then took place with the consultants to finalize assumptions. The draft Phase 2 report is expected by the end of February.

8.0 New Business (and Ongoing Business)

None.

9.0 Date, Time, Location of Next Meeting

Thursday, March 11, 2021 at 7:00 PM via Zoom

10.0 Adjournment 8:12 PM

Moved by: D. Buck. Carried.