

Brockville Museum Board of Management

Minutes of the Meeting

April 15, 2021 at 7:00 PM via Zoom

Present: Margaret Lawrence, David Buck, Paul Naylor, Coun. N. Lavergne, Haley Veronyak
Staff: Natalie Wood
Chair: Chuck Quick
Guests: Janette Loveys, Patti Mordasewicz, Ralph Newson

1.0 Call to Order 7:02 PM via Zoom

2.0 Additions to/Approval of Agenda

It was agreed to move Agenda item 5.1 to the top of the meeting.

Moved by: H. Veronyak and Seconded by: P. Naylor that we approve the agenda as amended.
Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: H. Veronyak and Seconded by: P. Naylor that we approve the minutes of the March 11, 2021 meeting and the March 30, 2021 Special meeting after discussion. Carried.

4.0 Business Arising from the Minutes

4.1 Statutory Holidays

N. Wood circulated a list of the remaining 2021 statutory holidays, with proposed lieu days for staff, when the holiday falls on a Monday. The plan was approved.

4.2 Museum Postcards

N. Wood reported that Economic Development is putting together tourism tote bags for summer distribution, and the Museum will provide the heritage postcards for the initiative.

5.0 Correspondence and Communication

5.1 Greetings from the City Manager and Discussion of Feasibility Study Report next steps

J. Loveys opened the discussion by flagging some concerns regarding the scope of the report, specifically regarding some aspects of the "business plan." A robust discussion of the Study's scope and recommendations followed. J. Loveys also identified some errors, which would need to be corrected, regarding the operation of other City assets noted in the Report, and that this information would be forwarded to N. Wood promptly.

MOTION: THAT the Board of Management and 2032 Committee present the 2032 Feasibility Study report in its entirety, as corrected, to EDRTC and City Council.

Moved by: D. Buck, Seconded by: P. Naylor. CARRIED

6.0 Amendments to/Discussion and Approval of the Staff Report

Moved by: M. Lawrence and Seconded by: N. Lavergne that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

C. Quick sought clarification regarding the process for submitting Board minutes and Staff Reports to EDRTC/Council. As per our by-laws, these reports are sent via the City Clerk's Office.

7.2 Curator/Director

N. Wood noted that the Museum's 2021 budget information has been received, and has been provided to the Board. She also noted that the Heritage Skills DIY kits have received an overwhelming and positive response, requiring additional kits to be prepared.

7.3 Friends Report

None.

7.4 2032 Committee

M. Lawrence reported that the committee has begun work on the a communications and messaging strategy in anticipation of the public release of the Feasibility Study report. M. Lawrence, N. Wood and Ted Silberberg from Lord Cultural Resources will be presenting the report to EDRTC on May 4.

8.0 New Business (and Ongoing Business)

None.

9.0 Date, Time, Location of Next Meeting

Thursday, May 13, 2021 at 7:00 PM via Zoom

10.0 Adjournment 9:02 PM

Moved by: H. Veronyak. Carried.