

Brockville Museum Board of Management

# Minutes of the Meeting

June 10, 2021 at 7:00 PM via Zoom

Present: Margaret Lawrence, David Buck, Paul Naylor, Haley Veronyak  
Staff: Natalie Wood  
Chair: Chuck Quick  
Guest: Susan Kordalewski

## 1.0 Call to Order 7:03 PM via Zoom

## 2.0 Additions to/Approval of Agenda

Moved by: M. Lawrence and Seconded by: H. Veronyak that we approve the agenda. Carried.

### *2.1. Greetings from new Manager of Cultural Affairs*

S. Kordalewski introduced herself and provided some professional background. In turn, Board members introduced themselves and expressed the hope of working closely with her in the future.

## 3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: H. Veronyak and Seconded by: P. Naylor that we approve the minutes of the last meeting after discussion. Carried.

## 4.0 Business Arising from the Minutes

### *4.1 Performance Evaluation of Curator/Director*

C. Quick indicated that he, M. Lawrence and N. Wood would arrange a Zoom meeting to discuss and complete the Management Performance Review form. It was agreed to hold the meeting on June 17. The completed evaluation will be shared with the Board and forwarded to the City Manager.

## 5.0 Correspondence and Communication

None

## 6.0 Amendments to/Discussion and Approval of the Staff Report

N. Wood noted that the upcoming RH Lindsay exhibit is comprised of paintings already in the Museum's collection. The outdoor exhibit will consist of ten Lindsay paintings reproduced on aluminium.

Moved by: P. Naylor and Seconded by: H. Veronyak that we approve the Staff Report as issued and discussed. Carried.

## 7.0 Executive Reports

### 7.1 Chairman of the Board

C. Quick queried whether the Museum has a statement acknowledging Indigenous territory. N. Wood indicated that the Travel Trunk exhibit includes such an acknowledgement. She will provide the wording at the Board's next meeting. C. Quick indicated he would like to open each Board meeting with such an acknowledgement.

### 7.2 Curator/Director

#### *7.2.1. Carriage Hall Project & 40 for 40 Campaign*

N. Wood presented a detailed timeline and project plan for the Carriage Hall renovation. Response to the fundraising campaign has been excellent, with almost \$4,000 raised to date.

### 7.3 Friends Report

None.

### 7.4 2032 Committee

#### *7.4.1. Report and Terms of Reference*

M. Lawrence presented the Final Report from the 2032 Committee for the first phase (RFP and Feasibility Study), and sought approval for the work of the Committee (renamed the 2032 Project Steering Committee) to continue with new Terms of Reference.

MOTION: THAT the Brockville Museum Board of Management adopt the 2032 Project Steering Committee Terms of Reference as presented.

Moved by: D. Buck and Seconded by: H. Veronyak. PASSED

## 8.0 New Business (and Ongoing Business)

### *8.1. Hours of Operation/Service Levels*

MOTION: THAT the Brockville Museum Board of Management direct staff to plan for the reopening of the Museum to the public for August 3, 2021 (but no earlier), as Public Health measures allow.

Moved by: P. Naylor and Seconded by: H. Veronyak. PASSED

### *8.2. Governance Discussion Continued*

#### *8.2.1. Discussion of Summary Report, Priorities and Next Steps*

P. Naylor presented a summary of feedback received from other Board members, and presented some ideas for moving forward with a governance review. For the next meeting, Board members are to review the current Bylaw and Terms of Reference to identify roles and responsibilities.

## 9.0 Date, Time, Location of Next Meeting

Thursday, July 8, 2021 at 7:00 PM via Zoom

## 10.0 Adjournment 8:20 PM

Moved by: H. Veronyak. Carried.