

Brockville Museum Board of Management Meeting Minutes

October 16th, 2017

PRESENT: Daria Egan, Margaret Lawrence, Paul Naylor, David Buck, Barb Healy, Neil O'Brien

STAFF: Natalie Wood

GUESTS:

CHAIR: Chuck Quick

1.0 Call to Order: 7:05 pm in the Genealogical Society Room.

2.0 Additions to/Approval of Agenda

Moved by: P. Naylor and Seconded by: D. Buck that we approve the proposed agenda. Carried.

3.0 Additions to/Approval of the Minutes of the Last Meeting

Moved by: B. Healy and Seconded by: D. Egan that we approve the minutes of the last meeting after discussion. Carried.

4.0 Business Arising from Minutes

N. Wood reported that, due to the extended illness of the relevant city staff member, repair of the tiles and installation of the disabled access push button are on hold. Revision of the mandate is pending.

5.0 Correspondence and Communication

None.

6.0 Amendments to/Discussion and Approval of the Staff Report

Moved by: P. Naylor and Seconded by: D. Egan that we approve the Staff Report as issued and discussed. Carried.

7.0 Executive Reports

7.1 Chairman of the Board

C. Quick reported on the Ontario Museum Association pre-conference study tour in which he and N. Wood participated. The tour visited several museums and similar facilities in the Kingston area. The object of the tour was to discuss ways and means for facility expansion. They were struck by the importance of support from community leaders. How do we get the message to Council to make Museum expansion a priority?

7.2 Curator/Director

7.2.1 Holiday Hours

N. Wood requested approval to close the Museum to the public between Christmas and New Year's. Approved.

7.2.2 Mayor's New Year Levee

N. Wood indicated the Museum has been approached to host the annual event. Details to follow.

7.2.3 Tiki-ennial

The Museum's major fundraiser of the year is a dinner dance to commemorate Canada 150. The event is scheduled for November 4th at Court House Lodge. However, to date, no tickets have been sold. A decision on whether to proceed will be made on October 27th.

7.2.4 Museum 2032

A wide-ranging discussion took place regarding the future of the museum, with a longer-term view towards expansion or relocation. It was agreed that the discussion will continue at the Board's November meeting.

7.3 Friends Report

P. Naylor reported that the Silent Auction raised over \$2,100 — the most successful yet. Friends Board members recognize that more needs to be done to take tasks back from Museum staff, and are working towards that.

8.0 New Business

None.

9.0 Date, Time, Location of Next Meeting

The next meeting of the Board will be held on Monday, November 13th, 2017 at 7:00 pm in the Classroom.

10.0 Adjournment 8:48 pm